



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Academic year 2024/2025

Call for applications for the curriculum Raw Materials Exploration and Sustainability (programme in English)

Second cycle degree in “Geologia per lo Sviluppo Sostenibile”, LM-74 (code 6050)

SUMMARY

SECTION 1 – ADMISSION REQUIREMENTS	2
SECTION 2 – HOW TO APPLY	4
SECTION 3 – ADMISSION	6
SECTION 4 – ENROLMENT.....	6
SECTION 5 – TUITION FEES AND FINANCIAL AID	8
SECTION 6 – CONTACTS.....	10

Information regarding the processing of personal data is available at
<https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing>

RELEVANT DEADLINES

Applications will be assessed by the Admission Board in accordance with the procedure outlined below.

INTAKE 1 (open to all candidates)

STEPS	DATES
1. Applications open	26 February 2024
2. Applications close	29 April 2024
3. Results are made available	10 May 2024
4. Enrolment	From 15 May 2024

INTAKE 2 (open to all candidates)

STEPS	DATES
5. Applications open	30 April 2024
6. Applications close	11 July 2024
7. Results are made available	19 July 2024
8. Enrolment	From 26 July 2024

INTAKE 3 (reserved exclusively to EU candidates)

STEPS	DATES
9. Applications open	12 July 2024
10. Applications close	5 September 2024
11. Results are made available	12 September 2024
12. Enrolment	From 19 September 2024

SECTION 1 – ADMISSION REQUIREMENTS

In order to be admitted to the international curriculum Raw Materials Exploration and Sustainability (RaMES), candidates must:

1. hold a first-cycle **ACADEMIC QUALIFICATION**, i.e., a three-year University degree or diploma or other suitable qualification obtained abroad. Candidates who have not yet obtained a first-cycle qualification may also apply as long as they obtain their degree by Dec 30th, 2024. The application procedures are outlined in Section 2 – HOW TO APPLY;
2. meet the **CURRICULAR REQUIREMENTS** outlined in section 1.1;
3. meet the **LANGUAGE REQUIREMENTS** according to the procedures set out in section 1.1;
4. have their **PERSONAL KNOWLEDGE AND SKILLS** positively assessed by the Admission Board as set out in section 1.2.

1.1 Curricular and language requirements

CURRICULAR REQUIREMENTS

Please refer to the “Curricular requirements” section available at:

<https://corsi.unibo.it/2cycle/raw-materials-exploration-sustainability/how-to-enrol>

LANGUAGE REQUIREMENTS

Please refer to the “English language proficiency requirement” section available at:

<https://corsi.unibo.it/2cycle/raw-materials-exploration-sustainability/how-to-enrol>

Please note that knowledge of the Italian language is also required. If you have no previous knowledge of the Italian language you are required to take part in an online Italian language course in blended mode once classes start. More information in the section “Knowledge of the Italian language” at the link above.

1.2 Assessment of personal knowledge and skills

Please refer to the “Assessment of personal knowledge and skills” section available at:

<https://corsi.unibo.it/2cycle/raw-materials-exploration-sustainability/how-to-enrol>

SECTION 2 – HOW TO APPLY

Applications must be submitted within the timeframe set by each intake in accordance with the following procedure.

1. **Log onto** Studenti OnLine (www.studenti.unibo.it), using your SPID username and password. The system will automatically retrieve your personal details and at the end of the process it will generate your University credentials (nome.cognome@studio.unibo.it).

International students who do not hold an ID document issued in Italy and, therefore, cannot obtain SPID credentials, may log in with their University username and password; to obtain them log onto StudentiOnline (www.studenti.unibo.it), click on “Register” and then “International Student Registration”.

2. **Click on** "ADMISSION APPLICATION", select "SECOND-CYCLE DEGREE" and choose the programme named "**RAW MATERIALS EXPLORATION AND SUSTAINABILITY (PROGRAMME IN ENGLISH)**";

3. **UPLOAD** the required documents in PDF format:

- A copy of a **valid identity document** based on your case:
 - if you are a EU student: a front and back copy of a valid identity document;
 - if you are a non-EU student: a copy of a valid passport. If you are already living in Italy, please also upload a copy of your valid residence permit in the dedicated section.
- The documents related to **your academic qualification** based on your case:
 - if you obtained your first cycle degree in Italy: upload a self-certification, dated and signed, which contains your personal data, name of the University, degree title, final score, exams passed with dates, marks, CFU and scientific disciplinary sectors (SSD);
 - if you obtained your first cycle degree outside of Italy: upload the copy of the degree certificate (be sure that your qualification enables access to second-cycle degree programmes in the country in which it was obtained) along with a transcript of records and a Diploma Supplement, where available, translated into Italian or English. If you have not yet obtained the aforementioned qualification, upload the list of completed exams or the transcript of records.
- Certificate/documents attesting your **English language competency**;
- A **curriculum vitae** (no template is provided);
- In the “Further supporting documents” section you can submit a request for adaptations for the oral interview (please refer to the paragraph 2.1 and the form available at the end of the call).

The Admission Board will only assess documents that have been uploaded within the online application. Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered (or selected) for admission.

Documents must not be sent by post or email to administrative offices.

Students who are about to graduate can also apply. They will be admitted to the degree programme on the condition that they obtain their undergraduate degree by and no later than the date established by the Academic Bodies. Candidates who do not obtain the degree by the set deadline will lose the right to enroll.

2.1 Applicants with disabilities or special needs

Candidates with disabilities, with Specific Learning Disabilities (SLD), and with special needs that may interfere with the admission test may apply for arrangements and aids according to the admission procedures and deadlines.

The Service for Students with Disabilities and SLDs of the University will check that the submitted documentation is valid and consistent with the arrangements requested in the application form.

Candidates who fail to submit their arrangements application by the deadline set in this call for applications will not be granted arrangements.

Candidates may apply for the following access arrangements:

- Extra time (up to 30% for candidates with Specific Learning Disabilities, Special Educational Needs, or pathologies; up to 50% for candidates with legally recognized disabilities);
- Use of aids such as human reader, scribe, non-scientific calculator, video magnifier, etc. (please, refer to the arrangement application form for the full list).

Should a specific arrangement or aid be unavailable due to organizational and/or legal reasons, an equivalent access arrangement option will be provided.

Upload any relevant disability/SLD certification:

- Diagnosis of Special Learning Disability (SLD). The documents must be either no older than three years from the date of issue or issued after the candidate's 18th birthday.
- Due to the COVID-19 outbreak and consequent limitation of access to healthcare services, applications of candidates with legally certified SLD diagnoses will be accepted even if the enclosed certificates are older than three years or do not comply with the provisions of the Italian National Healthcare System. In these cases, candidates must state that they are waiting for the renewal of their certificates or for the statement of compliance. For further information: <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/certificazioni-richieste>

- Certificate attesting Special Educational Needs which affect learning skills, issued by a health services specialist.
- Legal certification of recognized disability.
- Medical documentation, issued by a specialist, attesting the existence of health conditions (physical and/or psychological) that might lead to an inability to study, temporary or otherwise, and that may result in specific needs during the test.

Documents must be clear and complete with all relevant information to ascertain candidates' specific needs. (Candidates who hold both a certificate according to Italian Law 104/92 and other medical documentation must submit both).

Candidates with disabilities or with SLDs residing outside of Italy who wish to apply for arrangements must provide a legalized certification of their disability or SLD status as certified by the relevant body in their country of residence and a sworn translation in Italian or in English. For information about legalization and translation, please refer to the 'Translation of qualifications and other documents' and 'Legalization of qualifications and other documents' sections of the web page www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/declaration-of-value-translation-and-legalization.

The University bodies in charge of assessing certificates will check whether the disability or SLD certified in the submitted documents is recognized under Italian laws.

Arrangements granted to candidates will be confirmed by the Student Administration Office in charge of the admission procedure. The confirmation will be sent via email to candidates' UNIBO email address (name.surname@studio.unibo.it).

Please refer to the Service for Students with Disabilities and SLDs of the University of Bologna for any further information about applying for arrangements: ases.adattamentiammissione@unibo.it.

SECTION 3 – ADMISSION

An Admission Board will check candidates' academic backgrounds and whether they meet the requirements for admission. The Admission Board is composed of Prof. Silvia Castellaro, Prof. Giovanni Valdré and Prof. Alberto Vitale Brovarone.

Candidates will be notified about admission to the degree programme via Studenti Online (<https://studenti.unibo.it/sol/welcome.htm>) and to the Unibo email (name.surname@studio.unibo.it), starting from the date indicated under step 3 in the above intake calendar. **Candidates who are not admitted because they do not meet the entry requirements cannot apply for other intakes.**

SECTION 4 – ENROLMENT

If you are admitted to the degree programme, you will be able to enrol starting from the date indicated under step 4 of each intake in the above intake calendar. In order to enrol, you should complete the following steps.

1. **Log on** to Studenti OnLine (www.studenti.unibo.it) using your SPID credentials or entering the username and password obtained upon submission of your application.
2. **Select "Enrolment"**, then select "Second-cycle Degree", and then the degree programme "**GEOLOGIA PER LO SVILUPPO SOSTENIBILE - CURRICULUM "RAW MATERIALS EXPLORATION AND SUSTAINABILITY"**" and enter the required data, attaching a jpg file containing a passport-size photo of your face. In case you made false statements you will incur in fines set by art. 496 of the Penal Code and you will automatically lose the right to enrol and will not be entitled to any financial aid (when obtained). You will not be refunded of the expenses you sustained.
3. **Pay the first instalment** following the instructions provided on Studenti OnLine (www.studenti.unibo.it). After paying the enrolment fee, check **the details of your enrolment application** on Studenti OnLine (www.studenti.unibo.it) to verify your next steps and activate your student career. **Your student career must be activated by the deadline set on a yearly basis by the Academic Bodies, which is set on February 28, 2025 for a.y. 2024/25**, otherwise your enrolment will be cancelled.

4.1 - Special cases

- **If you have a conditional enrolment**, you must obtain your undergraduate degree no later than December 30, 2024.

If you are a University of Bologna graduate, the IT system will automatically update the data concerning graduation after you obtain the qualification.

If you are graduating from a different institution, check your next steps on Studenti OnLine (www.studenti.unibo.it).

- **If you are a non-EU citizen with EU-equivalent status and you have obtained your qualification in Italy** you must provide the relevant [Student Administration Office](#) with a copy of your residence permit which confirms the EU-equivalent status.
- **If you hold an international qualification**, after completing the above steps, check the required documentation to enrol at this link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>.

The documentation which you submitted for admission to the degree programme (e.g. diploma, transcript of records...) must be translated and bear proof of authenticity when applicable <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/translation-authenticity-and-value-of-foreign-qualifications>.

You will need to upload the documents concerning your international qualification on Studenti OnLine (www.studenti.unibo.it) in the section “Calls” by selecting ““Matriculation for the 24_25 academic year - document upload for international students with foreign qualifications””.

When you arrive at the University of Bologna, you will be required to make an appointment with the International Student Administration Office in Bologna or the Student Administration Office of your campus in order to show the original copies of your documentation.

- **If you are a non-EU student living abroad**, on top of the previous steps to complete, you must also pre-enrol on University and request an entry visa for study purposes. Check how to do this on the webpage <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/before-leaving-home-entry-visa>
- **If you wish to apply for degree shortening based on previous studies**, check how to proceed and verify the relevant deadlines at <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/shortening-of-the-degree-programme>
- **If you enrol and ask for transfer from a different University**, check the information on this web page: <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/transferring-to-the-university-of-bologna/transferring-to-the-university-of-bologna>
- **If you wish to switch your degree programme within the University of Bologna (Passaggio di Corso)** check how to proceed at <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/changing-study-programme-within-the-university-of-bologna/changing-study-programme-within-the-university-of-bologna>
- **If you wish to apply for simultaneous enrolment in different degree programmes**, check the requirements and necessary steps on the web page <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/simultaneous-enrolment-in-different-courses>

SECTION 5 – TUITION FEES AND FINANCIAL AID

5.1 - Tuition fees

Information concerning the **amount of tuition fees**, **financial aid** and **fee waiver** are available on the University website at www.unibo.it/Tasse.

Tuition fees to be paid in order to enrol in a degree programme consist of a fixed part of € 157.04 and a variable part which is calculated according to the economic situation of the household (ISEE) up to a maximum that varies depending on the degree programme.

Tuition fees are calculated progressively on the basis of a **valid ISEE certificate**, only if this is submitted in compliance with relevant regulations and within the deadlines, as detailed at <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/fees-and-exemptions-amounts-and-deadlines>

If no ISEE certificate is submitted, the maximum tuition envisaged for the degree programme will be applied.

ISEE submission is not linked to the enrolment process. The order in which you carry out the two procedures is irrelevant, as long as you meet the deadlines for each one.

5.2- ER.GO benefits

On a yearly basis, the **Regional Authority for the Right to Higher Education – ER.GO** publishes calls for grants, accommodation in student residences, meal vouchers and other benefits on the website www.er-go.it.

The procedures to request ER.GO benefits are also independent of the degree programme application and enrolment process.

5.3- Other economic benefits

Information on other economic benefits can be found on the University website in the following section <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-and-subsidies>

If you hold a certificate demonstrating recognised invalidity of at least 66% or a certificate complying with Law 104/92, in order to benefit from the fee waiver, you should send the certificate via email to the relevant Student Administration Office. For further information: <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students>

5.4- Important information for students who already have an active career

If you already have an active student career, before starting the transfer or degree programme switch process you should carefully read the **merit requirements to access benefits**. These are detailed in the call for applications available at www.er-go.it.

You are strongly advised to do this because after the transfer/degree programme switch **your career will be evaluated starting from the first year of enrolment at University**, regardless of the recognised exams or the course year that you are admitted to. **This may cause the loss of benefits.**

SECTION 6 – CONTACTS

For general information for international students (immigration/VISA procedures, study grants, guidance on arrival in Italy and on the services available at the Bologna Campus, Unibo for Refugees project):

International Desk internationaldesk@unibo.it

For technical issues on Studenti Online (the application platform):

Help Desk Email: help.studentionline@unibo.it

Tel. +39 0512080301

For issues concerning admission:

AFORM Servizi Didattici Scienze – Admission and Didactic Office

Email: science.international@unibo.it

For issues concerning enrolment:

Student Administration Office “Science Area” segscienze@unibo.it

International Student Administration Office – Bologna Campus segstudintbo@unibo.it



Request for adaptations for the Entrance Exam in _____

Candidate: _____

REQUESTS FOR WRITTEN ENTRANCE EXAMS

- Additional time of 50% (for candidates with a legal disability and/or handicap pursuant to Law 104)**
- Additional time of 30% (for candidates with specific learning disabilities (DSA), other specific developmental disabilities, disorders)**
- Non-scientific calculator**
- Reading aides (specify:)**
- Human reader**
- Writing tutor**
- Text enlargement**
- Other (specify the measures and aides required, e.g., the possibility of taking medication during the exam, etc.).....**

REQUESTS FOR ORAL ENTRANCE EXAMS

- Possibility of the candidate having time to think and organise their answers**
- Questions in writing during the exam for candidates with hearing disabilities**
- Other adaptations consistent with the specific certified difficulties or with needs related to the candidate's health. (Specify the adaptations required:.....)**
- **It is NOT possible to provide: dictionaries and/or vocabulary, formulas, conceptual maps, the periodic table of elements, or any other device other than that used for the exam.**
- **If the adaptation requested cannot be guaranteed for organisational reasons and/or due to mandatory instructions, an alternative of equivalent compensatory value will be found.**

PLEASE NOTE: WHEN SUBMITTING THE REQUEST ONLINE, THE RELATIVE HEALTH DOCUMENTS ATTESTING TO THE NEED FOR THE ADAPTATIONS MUST BE ATTACHED - REQUESTS RECEIVED WITHOUT SAID ATTACHMENTS WILL NOT BE CONSIDERED

The health documents must attest to one of the following circumstances:

- Diagnosis of specific learning disabilities (DSA) pursuant to Law 170/2010
- Certificate of handicap pursuant to Law 104/92
- Certificate of legal disability
- Specialist medical documentation attesting to the presence of health conditions (physical and/or psychological) that could result in the candidate's inability, including temporarily, to study¹
- Documentation, issued by a specialist of the national health service (SSN), attesting to another specific developmental disorder that affects learning.

The documentation must be clear and contain all the information necessary to understand the specific needs of the candidate.

¹ *The reference is to health conditions that could lead to certain specific requirements during the exam.*